

**A meeting of Little Chalfont Parish Council
will be held Monday 9 December 2019 at 7.30pm
In the Village Hall, Cokes Lane, Little Chalfont**

1. **Apologies for absence.**
2. **To receive and approve the minutes of the meeting held on 13 November 2019.**
3. **Declarations of Interest.**
4. **Approval by Chairman of items for any other business.**
5. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 minutes).
6. **Chairman's Report (to follow).**
7. **Clerk's Report (to follow).**
8. **To receive reports, as appropriate, from members of outside bodies and working parties.**
9. **Financial matters:** (i) List of payments and cheques to be signed (to follow); (ii) Income and Expenditure report (to follow). (iii) Internet banking and updated financial regulations.
10. **Grant applications:** (i) Information about reserves for Chiltern Dial-a Ride and Chiltern CAB (ii) Donation to LCCA for newsletter delivery.
11. **Parking:** To discuss on the parking situation in Elizabeth Avenue and Bell Lane.
12. **Budget Preparation 2018/19 and Precept:** To report on the budget meetings held on 11 and 27 November 2019 and to discuss budget proposals and precept for 2020/21.
13. **Christmas lights:** To confirm arrangements for payment for running costs for Christmas lights in 2019
14. **Costs of hire for village hall and Westwood Park in 2020/21:** To discuss and agree hire costs
15. **Litter Day 2020:** To discuss project planned for March 2020 with the LCCA
16. **Fire policy and health and safety update.** To review documents.
17. **Emergency Plan:** To review document.
18. **Westwood Park goalposts:** To discuss request from Westwood Park Football Club
19. **Good Neighbours:** To view leaflet and consider donation request.
20. **Reports and Notifications:** (i) Elections (circulated 11 November) (ii) NALC Chief Executive's Bulletin (circulated 11 November); (iii) Keeping Bucks Safe & Well this winter (circulated 12 November) (iv) BMKALC LTN Disciplinary & Grievance Arrangements (circulated 18 November) (v) NALC Chief Executive's Bulletin (circulated 18 November); (vi) B&MKALC Conference booking (circulated 20 November); (vii) Latest news: Buckinghamshire Council (circulated 25 November); (viii) Planning update (circulated 2 December); (ix) Consultation update: Luton airport (circulated 2 December)
21. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)
22. **Computer issues:** To agree costs of licencing following changes.
23. **Tender on street lighting conversion to LED:** To review and confirm contractor to convert street lamps to LED.
24. **Quotes for Beel Close underpass lighting and associated CCTV project:** To consider quotes for lighting and CCTV
25. **Quote on Devolved services:** To consider quotes for devolved services contract from April 2020-March 2022
26. **Quote on tree survey:** To consider quotes received.
27. **Quote on electrical contracts:** To consider quotes received.
28. **Update on vacancy:** To update and confirm on outcome of interviews held on 9 December.
29. **Any other business.**
30. **Date of next meeting:** Wednesday 8 January 2020 at 7.30pm in the village hall, Cokes Lane, Little Chalfont.