

**Minutes of the Little Chalfont Parish Council meeting held on  
Wednesday 14<sup>th</sup> October 2020 at 7.30pm via zoom.**

**Present:** Cllr D Alexander; Cllr M Crowe; Cllr B Drew (Chairman); Cllr I Griffiths; Cllr C Ingham Cllr M Parker; Cllr V Patel; Cllr D Rafferty.

Members of the public: Cllr D. Bray. Cllr G. Harris, Mr M Durbin

**In attendance:** Mrs F Copp (Parish Clerk) Ms S Matthews (Assistant Clerk)

1. **Apologies for absence.** Cllr C Jackson, Cllr J. Walford
2. **To receive and approve the minutes of the meeting held on 9<sup>th</sup> September 2020 via Zoom.** The minutes had been previously circulated. They were accepted and were approved. The Chairman signed the minutes as a true record of the meetings.
3. **Declaration of Interest.** There were no declarations of interest.
4. **Approval by Chairman of items for any other business.** Cllr M. Parker requested to speak with regards to hedges in Burtons Lane, this would be covered in non-agenda items in the clerk's report. Cllr D. Rafferty requested to speak with regards to a signpost in Little Chalfont. Cllr B Drew (Chairman) agreed.
5. **To accept the resolution that standing orders be suspended to allow members of the public to speak for (10 mins).** Cllr G. Harris let the meeting know as a point of interest that there was to be a start of the 'Youth Council' involving schools in the area.
6. **Chairman's report.** The report had been previously circulated and was acknowledged.
7. **Clerk's report.** The report had been previously circulated and most of the items would be covered on the agenda. The Chairman went through the non-agenda items. £120 was agreed to pay Amersham Town Council for the steps in the Nature Park to be removed for safety. An insurance claim of £1800 had been received for the damaged lamp post in Chessfield Park. It was agreed that the settlement of £621 from the planning inspectorate would be accepted re the handling of the appeal for the Little Chalfont Village Hall application. It was however noted that nothing had been offered for goodwill. It was noted that Cytiva staff are unlikely to come back in the near future and so their car park can still be used and it is important for this message to go out to residents to know that they can park there when shopping. Parking problems have been reported in Cumberland Close at school pick up time. It is hoped that parents will use the Cytiva car park. The police have been notified to monitor the situation. Cllr M. Parker informed the meeting that he had had very positive responses from residents in Burtons lane, with regards to vegetation growth, following the letters that were sent out and he was having a meeting with them on 10.10.20
8. **To receive reports, as appropriate, from members of outside bodies and working parties.** Cllr Crowe updated the meeting on the Nature Park in Cllr Walford's absence. CCTV costs are being look into and once finalised we would approach the community boards with regards to funding. Cllr G. Harris felt it would be looked on favourably with regards to help with funding. Cllr V. Patel brought to the attention of the meeting the Young Peoples subgroups of the community boards and the possibilities of activities in half term. Communityyouthrangers.com. Radio Christmas would be up and running again soon and Cllr V. Patel would be attending the GE Healthcare liaison community meeting when it goes ahead. Cllr M. Parker updated the meeting on information from the LCCA. It was requested for more bins to be looked at especially outside Haranies. Graffiti was discussed and who deals with this? The area discussed appears to be TfL. Dr Challoners High School is proposing extensive building works and a management group will be set up with LCCA, the school and a representative from the parish council if there is a volunteer. Cllr D. Alexander informed the meeting that due to Covid, as expected, there is very little income and very few bookings for the Village Hall.
9. **Financial Matters:**
  - (i) List of payments 14<sup>th</sup> October 2020. The payment schedule for October had been previously circulated. It was approved and signed.
  - (ii) Income and expenditure report. The report had been previously circulated. There were no comments.
10. **Standing Orders.** These are being updated and will be on the agenda for the next meeting.
11. **Financial Procedures.** These are being updated and will be on the agenda for the next meeting.
12. **21-22 Budget preparation.** A working party will be set up.
13. **Beel Close update.** A draft licence from TfL has been circulated and we are waiting for the amended schedules.
14. **Streetlights. Update.** The draft contract for Sparkx had been circulated for the LED conversion and maintenance contract. This was agreed and would be sent to Sparkx for signing.

15. **Community Boards update.** It was agreed that we would look at applying for funding from the Community Boards for CCTV in the Nature Park, Cokes Lane feasibility study implementation of possible bollards/railing once costs have come in and additional bins in Little Chalfont. *Cllr G Harris then left the meeting.*
16. **Westwood Park – To consider repairs to MUGA and Tennis Courts.** It was agreed for £2900 + VAT to be spent on single tennis court to install matching fence as MUGA and £260 + VAT to replace broken panels on MUGA. Quotes would be obtained with regards to work on the car park and also the MUGA astro turf if needed.
17. **Cokes Lane Feasibility Study update.** It has been requested for the possibility of bollards on the pavement to be added to the feasibility study and this is being looked into. When we have the information, it will be circulated to councillors and put as an agenda item at for the next meeting.
18. **Community Centre. Update.** Cllr B Drew updated the meeting that he and Mr G Yellowley will be having a meeting soon with Cllr M Tett to discuss options and ways forward.
19. **Local Plan. Update.** It was noted that Bucks Council was likely to decide at its meeting on 21 October to withdraw the Chiltern and South Bucks Local Plan and replace it with material in the new Buckinghamshire Local Plan, which it is hoped to produce by 2024. The PC/LCCA coordination group will consider the consequences for the campaign to protect Little Chalfont's Green Belt land and prepare advice for the community. On the separate issue of the parish council's response to the government's consultation on its white paper 'Planning for the Future', Cllr. Ingham will circulate a draft, prepared by the coordination group, for approval by email in the week beginning 19 October, to meet the deadline of 29 October.
20. **Parking Issues.** At present the consultation for Elizabeth Avenue and Bell Lane is on hold due to the changes in parking that have occurred due to Covid. It was agreed that a further letter would be sent to Mr Gary Grant re the Entertainer parking during the Christmas period so that hopefully any parking problems can be kept to a minimum. The meeting also acknowledged the email received from Buckinghamshire Council with regards to the extension of yellow lines on the junction into the industrial area, and that at present this is not possible to pursue.
21. **Remembrance Day.** This will be a scaled down event with the rule of 6 applying to all groups attending. The Silent Soldiers and flags will be put up during W/C 26<sup>th</sup> October 2020.
22. **Parish Council Newsletter update.** The Chairman Cllr B. Drew and all the Councillors wished to thank Cllr J Walford for all her hard work on producing a wonderful and informative newsletter. Thanks was also given to all the volunteers who help delivery the newsletters.
23. **The Retreat -Tree situation** – It has been confirmed by Buckinghamshire Council that this tree is under their management.
24. **Public House protection consideration in Little Chalfont.** An email had been received from the Chiltern Society save our pubs group and had been circulated to councillors. It was decided that the landlords of the White Lion and the Metropolitan would be contacted to ask their views as to whether the pubs should be considered for listing as “Assets of Community Value”.
25. **Consideration to let verges grow.** A walk of the village will be arranged with the working party to discuss this proposal and agree areas that could be considered.
26. **Planting bulbs in the wildflower patches.** It was agreed for this to be a shared cost with LCCA. The Parish Council will contribute £90.
27. **Litter problem in Little Chalfont.** The date of the clean up was confirmed. It will be 9<sup>th</sup> November – 22<sup>nd</sup> November with the rubbish being collected on 23<sup>rd</sup> November. Cllr D. Alexander is organising this event and will put up posters and give out information to people in the village so that they are aware of the village clean up.
28. **Reports and Notifications.** Many reports and notifications have been circulated over the past month for councillors’ information. It was noted that these had been received.
29. **Any Other Business.** Cllr D. Rafferty asked for the sign to be looked at in the village outside Chenies Parade that directs people to a recycling area in the village carpark that is no longer there. This may be expensive to replace but it will be looked at and discussed.
30. **Date of Next Meeting.** 11 November 2020 at 7.30pm via zoom. The Zoom connections will be supplied on the agenda for the meeting.