

**Little Chalfont Parish Council Nineteenth Annual Meeting
Will be Held on Wednesday 14th May 2025 at 7.00 pm
In the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. To elect a Chairman of the council for the council year 2025/26.**
- 2. To elect a Vice-Chairman of the council for the council year 2025/26.**
- 3. To elect a Chairman of the planning committee for the council year 2025/26.**
- 4. To appoint a Vice-Chairman of the planning committee for the year 2025/26.**
(Note – all members of Little Chalfont Parish Council are also members of the Planning Committee).
- 5. Declaration and delivery of acceptance of office:** Chairman and councillors to sign declaration of office.
- 6. To Propose and agree membership of sub-committees:**
 - a. Establishment Committee
- 7. To propose and agree membership of working parties:**
 - a. Westwood Park revitalisation project working party
 - b. Village Hall project working party;
 - c. Nature Park Management Group;
 - d. Co-ordination Group (joint with LCCA)
 - e. Remembrance Day working party.
 - f. Neighbourhood Plan working party
- 8. To propose and agree representation on outside bodies:**
 - a. GE Healthcare Liaison Group;
 - b. Little Chalfont Community Library;
 - c. Little Chalfont Community Association Liaison;
- 9. To accept a resolution that standing orders be suspended to allow any members of the public to speak (10 mins).**
- 10. To receive and approve the minutes and confidential minutes of the meeting held on 9th April 2025.**
- 11. Declarations of Interest.**
- 12. Approval by Chairman of items for Any Other Business.**
- 13. Chairman's report (to follow).**
- 14. Clerk's report (to follow).**
- 15. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 16. Financial matters:**
 - (i) List of Payments 14th May 2025 (to follow)
 - (ii) Income and Expenditure report upto 310325
 - (iii) End of year accounts update
- 17. Co-option:** to discuss and agree to start the process.
- 18. Social Media Policy:** to review and adopt
- 19. Parish Meeting:** To review the recent event.
- 20. Any Other Business.**
- 21. Date of Next Meeting:** Wednesday 11th June 2025 in the Village Hall at approximately 7.30pm.