

**A meeting of Little Chalfont Parish Council
will be held on Tuesday 17th March 2026 at approx. 7.45pm
in the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. Apologies for absence.**
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins).
- 3. To receive and approve the Parish meeting minutes of 17th February 2026.**
- 4. Declarations of Interest.**
- 5. Approval by Chairman of Items for Any Other Business.**
- 6. Chairman's Report:** (to follow)
- 7. Clerk's Report:** (to follow)
- 8. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 9. Financial matters:**
 - i. List of Payments 17th March 2026 (to follow)
- 10. Policies:** To adopt the annual review on various policies. (circulated)
- 11. New Policies:** To review and adopt:
 - IT Policy
 - Freedom of Information Policy
 - Data Protection Policy
 - Biodiversity Policy (circulated)
- 12. Publication Scheme:** to review and adopt (to follow)
- 13. Terms of Reference:** to agree the annual review on various working parties. (circulated)
- 14. Annual Risk Assessment:** to review and accept (to follow)
- 15. Fire Risk Assessment – Village Hall:** to review and accept
- 16. Fire Risk Assessment – Westwood Park Pavilion:** to review and accept
- 17. Hire Costs 25/26:** To discuss hire costs for 2025/2026. (Costs to follow)
- 18. Westwood Park Revitalisation Project:** Cllr O'Connor to provide an update.
- 19. Neighbourhood Plan:** Cllr Davies to provide an update
- 20. LCPC Website:** Cllr Davies to provide an update
- 21. Village Hall update:** Cllr O'Connor and Cllr Davies will provide an update.
- 22. Any Other Business:**
- 23.** To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)
- 24. Staff Matters:** to be agreed.
- 25. Date of Next Meeting:** Wednesday 8th April 2026 at approx. 7.45pm. (following a planning meeting)